

High Sierra Meadows  
Homeowners Association  
Board of Directors Meeting  
**Draft** Special Meeting Minutes

Thursday August 4, 2016 at 7:00 pm via Teleconference

Richard ST. Marie called the meeting to order at 7:08 p.m.

Board Members present were:	Guest: Belinda Huber
Richard ST. Marie (Vice President)	Chuck Colgrove
Mike Compton (Treasurer)	David Compton
Debra Compton (Secretary)	
Terry Kaiser (at large)	

1. **Approval of June 17, 2016 meeting minutes:** The minutes from the June 17, 2016 meeting were approved as written. Motion make by Mike, seconded by Richard. All approved.
2. **Review of July 31, 2016 operating statement:** Approved as reported. Motion made by Debra, seconded by Richard. All approved.
3. **Discussion of removal of dead beetle trees in easements:** Mike had discussed with Chris Guenther about who is responsible for the 30' roadway easement. It was decided to contact Chris again and get his response in writing. If the dead trees along the road are the responsibility of the HSPOA we will most likely need a special assessment to take care of the cost. Motion made by Debra, seconded by Richard. All approved.
4. **Discussion of next step in fire clearance compliance enforcement:** Mike inspected most all lots in mid June. The 30' clearance was easy to tell who had finished the work but the 70' was harder to tell. He suggested we postpone the June 1, 2016 clearance date to November 1, 2016. Letters will be sent to lots 81,89,139,136,145 and 149 for non-compliance with a hearing date of August 30, 2016. A polite letter will be sent to lots 29,89,99, and 135 stating that they have started their clearance but need to finish before November 1, 2016 to be in compliance or they will be fined. It was decided to make all Fines \$500. So if the November compliance date is not met lot owners can be fined \$500 and then another \$500 if the next date is not met. Belinda Huber and Chuck Colgrove asked and received a 30 day extension from Nov 1, 2016 for removal of their dead trees. Chuck asked for permission to drop trees in the road because he has no other way

to remove the trees. Donnie requested that any trees to be dropped in the road be done one at a time so to not impede travel. If trees need to be dropped on adjacent lots it is up to the property owner to come to an agreement between them selves. Any lot owner that would like an extension should be requested in writing unless already approved. Motion made by Richard, seconded by Donnie. All approved. Mike suggested that we inspect the lots on Nov, 4 for dead trees and any dead trees after that date can be removed the following year. Motion made by Mike, seconded by Donnie. All approved.

5. **Discussion of whether or not to move from assessing fines for non-compliance to special assessment:** Fines will stay as modified for 2016 and rather than a second fine being applied for the next year 2017 a special assessment will be applied. Motion made by Mike, seconded by Richard. All approved
  
6. **Water system update/solution to water leaks:** Work on the main water lines requires adherence to a specific protocol, treating and testing, as set forth by Madera County Environment Health. Thus, work on main water lines should only be undertaken by water committee members in accordance with this protocol.

However, in the case of an individual property owner's main valve (property valve), the property owner may turn off the water to undertake repairs. Turning off the water requires the owner to turn off the main water valves located in the street on each side of his property. This does not subject the entire water system to potential contamination. However, the owner should leave the repaired property valve open when turning on the main street line valves in order to flush potential contaminants away from the water main. A map to show the location of the main valves in the street will be prepared should a property owner wish to repair their own main valve. However, note that unless repairs require immediate attention, Robert and Richard St. Marie would undertake all such repairs when notified accordingly. The map will be posted at the kiosk and then covered in Plexiglas. A map will also be given to Lenny.

Richard reported that we received our certification from Madera County. The cost was approximately \$1,400 from Water Dynamics to test the water this year. Richard is going to clarify if we need to test the water monthly or three times a year.

7. **Other old business:** Mike purchased a PA system with a stand for the Annual meeting. He will also be purchasing gifts, table clothes and drinks. David reported that there are approximately 25 culverts on the lower paved road that need to be cleaned. Chuck stated that two more culverts are completely covered in front of the pond.

8. **Any new business:** David Compton asked for a 30-day extension on clearance of the dead trees on his property. Because of the extent of dead trees which are dying daily a 60-day extension will be given. Motion made by Mike, second by Richard. All approved. Richard will go by Patrice Kennedy's lot to make sure he is in compliance as per his letter. Chuck was concerned about how to burn or clean limbs and logs from his property. Logs and limbs can be stacked at least 3' from structures and neighboring lots. If owners are unable to safely burn limbs and logs, then they should be hauled out of the HSM. If owners are unable to safely burn in the fall, then limbs and logs should be burned in the spring.
  
9. **Adjournment:** Meeting adjourned at 8:18p.m. Motioned by Mike, seconded by Terry. All approved.